

## **ADD A FAVORITE WEBSITE TO YOUR TASKBAR (USING EDGE)**

Follow these steps to place a favorite website on the Taskbar:

1. Once you access the Website from within the Edge browser, click on the menu tab (3 horizontal dots) in the upper right corner of the browser window.
2. Click on *Open with Internet Explorer*.
3. After the Website arrives in Internet Explorer, click on the cog wheel in the upper right corner of the IE browser window.
4. Click on *Add site to Apps*.
5. Find the Website in the All Apps menu, right-click on it, then *more*, then *pin to Taskbar*.