

## **ADDING ADDITIONAL EMAIL ACCOUNTS TO YOUR COX SERVICE**

Depending upon the level of Internet service you have with Cox Communications, you can have up to ten email accounts (i.e., separate email addresses that you can use to send and receive messages). You can have one address for yourself and another for your spouse. You may wish to use one of the available addresses as a “throw-away” when you must provide a valid address while shopping on line. This is a great way to cut down on the spam (uninvited email) that the “black hats” use in their efforts to communicate with you.

1. Launch the Las Vegas Cox home page ([www.lasvegas.cox.net](http://www.lasvegas.cox.net)).
2. Click on Sign In where you will submit your Username and Password.
3. Click on **My Account**.
4. Under **My Quick Links**, click on **Profile & Preferences**.
5. At **Users and Email Accounts**, click **Add a User**.
6. Fill out the form and then click **Yes, create an email account**.
7. Finally, leave the Cox website.