CHECK FOR LOW DISK SPACE AND MAKE SOME ROOM

You may improve performance if you free some disk space on your PC.

To check for low disk space

- 1. Click **Settings > System > Storage**.
- 2. Under Storage, select configure storage sense or run it now.
- 3. Confirm that Storage Sense is turned on.
- 4. Confirm that the *delete temporary files that my apps aren't using* is selected.
- 5. Under Free up space now, click on the *clean now* button.
- 6. Restart your PC and see if your computer is running better.

If your PC still runs slowly, try uninstalling apps you don't use anymore.

To uninstall modern apps that you don't use anymore

- 1. Right-click on the **Start** button, and then select **Apps & features**.
- 2. Search for a specific app or sort them to see which ones are using the most space.
- 3. When you find an app to remove, choose it from the list and select **Uninstall**. (Note that several Windows 10 apps cannot be uninstalled.)
- 4. Restart your PC and see if your computer is running better.

To uninstall legacy apps that you don't use anymore.

Right-click on the **Start** button, and then select **Apps & features**. Move over to the far right column of the next page and click **Programs & Features**. Click on the app that you want to remove and then click *remove* at the top of the column.

If your PC still runs slowly, try moving files to another drive.

To move files to another drive

If you have photos, music, or video files that you want to keep but don't use often, consider saving them to removable media, like a USB drive or external drive. You'll still be able to use them when the drive is connected, but they won't take up space on your PC.

- 1. Connect the removable media to your PC.
- 2. Open File Explorer (Windows + E)

- 3. Select the folders/files you want to move. (either individually or as a group)
- 4. Right-click on one of the selections and left-click on COPY.
- 5. Select your removable media from the location list, and then select **Move**.
- 6. Restart your PC and see if your computer is running better.