

Choose which file folders appear on the Start Menu.

The extreme left column of the Start menu (press Windows key) features the options that are available to you by default. Each can be turned on or off, depending upon which options you wish to use. To control the options, use **Windows key + I**, then **Personalization**, then **Start**. Generally, you will want to make sure that six of the options listed are turned off. You will want to keep *Show app list in Start menu* turned on. Now click on *choose which folders appear on start* and select from the 10 folders listed.