

Copy Your Windows Live Mail Contacts List to a Flash Drive for Safe Keeping

To copy your Contacts list, aka Address Book, to a thumb drive for safe keeping:

1. In **Windows Live Mail**, left-click on the small **CONTACTS** icon that appears in the lower left corner of the window.
2. From **TOOLS** on the **RIBBON** bar, select **EXPORT** and then **COMMA SEPARATED VALUES**.
3. Browse to a thumb drive where you want to store your contacts in the new format. Click **OK**.
4. Select the fields to be copied. Suggestion: first name, last name, and email address.
5. Close when done.