

## CREATE A *SLIDE TO SHUTDOWN* ICON ON YOUR DESKTOP

- 1) Right-click on an open area of the Desktop.
- 2) Go to New, then Shortcut.
- 3) Enter `%windir%\system32\slidetoshutdown.exe` as the location of the item and press Next. (You may wish to *copy/paste* this string.)
- 4) Now name the shortcut *Slide* and press Finish.
- 5) Right-click the shortcut that now appears on your Desktop and navigate to Properties.
- 6) Choose Change Icon in the Shortcut tab and then OK to leave the warning box.
- 7) Choose (click) an icon of your choice from the list.
- 8) Finally, click OK.