

## PLACE A “CREATE RESTORE POINT” ICON ON YOUR DESKTOP AS A REMINDER

If your computer is running well and before you install new software, it's always a good idea to set a restore point using Windows System Restore. You will find that it's handy to create a shortcut to System Restore on your Desktop because it helps you remember to run it before you make any changes to your computer. Then if your computer develops an annoying hiccup, you can restore your computer to a better time.

To add **Create Restore Point** to your Desktop:

1. At the Search bar, type *Control Panel*
2. Click on Control Panel at the top of the column..
3. If necessary, click on *View by: Large icons*
4. Right-click on **System**, then click on *Create shortcut*. This action will place a shortcut on your Desktop.
5. From the Desktop, right-click on the System icon and rename it **Create Restore Point**.
6. Double-click on the newly-created Create Restore Point icon.
7. From the left column, click on *System Protection*.
8. Click on the *Create* button.
9. Briefly describe your restore point. The date and time will be automatically affixed to the about-to-be-created restore point.
10. Finally, click on **Create** and a restore point will be automatically created.
11. Now you can install your software with confidence that if things go awry, you can go back to a time when things were working.