

## Customize the Taskbar's Settings

Just as in older versions of Windows, you can customize the taskbar in Windows 10 in the following ways:

- Lock the taskbar so that other users can't change it.
- Set the taskbar to auto-hide.
- Set the taskbar to use small buttons.
- Change the taskbar's location on the screen from the bottom to the top, or to the left or right of the screen.
- Set how taskbar buttons appear (either always combined with the labels hidden, or combined only when the taskbar is full, or never combined).
- Set whether to use the Peek feature to preview the desktop when you move your mouse to the Show Desktop button at the end of the taskbar.

To customize the taskbar, follow these steps:

1. Right-click an open space on the taskbar. The right-click menu appears.
2. Click **Taskbar settings**.
3. In the Taskbar tab, set how you want the taskbar to behave by checking the available settings.
4. Click OK.