

HOW TO CHECK FOLDER SIZES AT A GLANCE

This information is especially important if you are planning to copy the entire contents of a folder to another medium, e.g., a flash drive.

When you view Windows Explorer (Windows key + E) in Details view, the Size column shows the space consumed by individual files. However, it provides no information on the size of the folders.

To find the total size of any individual folder (or nested folder), right-click on the target folder, and then click on Properties. The total size of that folder's contents will appear.