

KEYBOARD SHORTCUTS TO GET AROUND WINDOWS 10 & 11

The following shortcuts will help you get around your system:

- a. The Windows key by itself will get you to the Start menu and its App List and Start Screen.
- b. The Windows key plus the D key will take you to your Desktop.
- c. The Windows key plus the A key will take you to the Notification Area on the far right side of the Taskbar.
- d. The Windows key plus the E key will take you to Windows Explorer.
- e. The Windows key plus the I key will take you to Settings.
- f. The Windows key plus the F1 key will take you to the Edge Browser.
- g. The Alt key plus the F4 key will shut down the computer.