

## MAXIMIZE THE RIBBON IN FILE EXPLORER

By default, the Ribbon is minimized in File Explorer. If you find it useful and you want to have it available, you may want to maximize it all the time.

Here's how to maximize the Ribbon in File Explorer:

1. Open File Explorer.
2. Right-click on the Menu bar. Deselect the *minimize the ribbon* box.
3. Close File Explorer.
4. Open File Explorer again. Now the Ribbon is maximized. File Explorer remembers that the Ribbon was maximized the last time you closed it and will open it that way the next time you open File Explorer.