

## **ADD (PIN) AN INSTALLED APPLICATION TILE TO THE START SCREEN**

If an application that you want to be represented by a tile on your Start screen is not present, go to the All Apps folder to locate it. The All Apps folder has all the applications that are installed on your computer. Right-click on the target tile and click *pin to start* on the drop down menu bar that will appear.

## **REMOVE (UNPIN) AN APPLICATION TILE FROM THE START SCREEN**

If a tile exists on your Start screen that you don't want to be among the prominent tiles, just right-click on it and select *unpin from Start*. The application will not be deleted, but will be returned to the All Apps folder. Note, however, that if you want the program to be removed from your computer, the same right-click will provide you with an *uninstall* feature.