

SET A FAVORITE PROGRAM TO BOOT AT STARTUP

When you boot (start) your computer each day, chances are that the first thing you will do is either access the Internet via your favorite browser or open your email program to read your incoming email. Wouldn't it be great to have your Web browser's home page and maybe your e-mail program, begin to load the moment you start the computer?

All you need to do is copy and paste some shortcuts into the **Startup Folder that is hidden within File Explorer**. Here's how:

1. Click the Start button to find all the apps on your computer.
2. Find the target app, e.g., your email account.
3. Right-click on the target icon and select **More**, then **Open File Location**. This action will place your target in a hidden folder.
4. Now while in the hidden folder, right-click on the target app and click on **Copy**.
5. Now click on the key combination Windows + R. This action will take you to the **run** command.
6. At the run command, type **shell:startup**, then Enter. This action will take you to the hidden startup folder.
7. Right-click on an empty space anywhere within the open Startup folder and select **Paste**. Your target program is now ready to start when you boot your computer.
8. It is possible to have more than one application open at startup by following the steps above for each program. Which program will be the active program and appear first will be determined by the order of the program icons in the Startup folder. The second program will be open and ready for immediate access from the Taskbar.
9. Now when you boot your computer the next time, each program will start automatically.