

# SETUP WINDOWS EDGE TO SUIT YOUR NEEDS

If you use Edge periodically as your search engine (especially now that it includes AI Chat), you may be willing to investigate some of its hidden attributes.

By taking each issue one at a time, you will discover that Edge will provide a tool that is efficient and effective.

To begin:

- 1) Open Edge from the Taskbar.
- 2) Click on the three dots in the upper right corner (or Alt+F).
- 3) Move down to Settings (2/3 down the list)
- 4) From the left column, click Appearance.
- 5) Click on one of the three boxes to determine Edge's overall appearance.
- 6) Under Theme, you have 15+ color combinations from which to choose.
- 7) From the left column, click Customize Toolbar. You might try turning all of these options ON
- 8) Move down to Context Menus and answer yes/no to suit.
- 9) Move down to Customize Browser and answer yes/no to suit.
- 10) Move down to Fonts and adjust Edge's font type and size to suit.
- 11) Now move over to Profiles in the left column and determine if you want Edge to save your passwords.
- 12) Move over to Privacy, Search, and Service in the left column and select your tracking prevention approach.
- 13) Now move down to clear browsing data.
- 14) Move over to Sidebar in the left column and determine if you want a sidebar to appear on the right vertical side of your Edge homepage.
- 15) Move over to Start, Home, New Tabs and answer three questions that appear to your satisfaction.
- 16) Move over to Downloads and determine the location of your downloads. In addition, you will be asked to answer three questions.
- 17) Move over to Phone and Other Devices and download the Edge app to your smartphone.
- 18) Move over to Accessibility and determine if Edge is easier to see and easier to use.
- 19) Move over to About Microsoft Edge and determine if Edge is up-to-date.