

SET WHICH QUICK ACTIONS APPEAR ON THE TASKBAR'S ACTION CENTER

You can customize the settings to show more or fewer Quick Actions on the right side of the taskbar. Here's how:

1. Open **Settings**.
2. Click **System**.
3. Click **Notifications & Actions**. The settings for notifications and quick actions are shown.
4. In the Quick Actions section, click *Add or remove quick actions*.
5. In the list of icons that appears, set the icons you want displayed to On and the icons you don't want displayed to Off. The icons that you set to On are immediately shown in the Action Center along the right side of the Taskbar.
6. Close the Settings window.