

THE IMPORTANCE OF THE ACTION CENTER

(Windows + A)

A very important role of the Action Center in Windows 10 is to keep you informed about important aspects related to your computing experience.

First of all, you are informed about important security problems and maintenance issues.

For example, you will learn when Windows Update was turned off for some unknown reason. Or when your Internet security settings are not set to their recommended levels. If a virus or rootkit manages to disable your virus protection, the Action Center will inform you immediately.

The Action Center may be one of the most verbose features in Windows, when something is wrong with your computer or device, but for good reason. You should pay attention to it and what it recommends.

How to access the Action Center: The shortcut is Windows + A. An icon appears immediately to the left of the clock on the Taskbar. When it is white on black, you have no notifications or recommended actions to be taken. When the icon is black on white, you should open the Action Center to check the notifications.

How to Access the Action Center's **Settings**: Type *action center* while on the Search bar, Then click on *Security and Maintenance* that appears at the top of the column. This action will take you to the dialog box as seen below. This is where you can turn certain functions on or off.

