

# THE TASKBAR IS ALWAYS AVAILABLE

## —IT JUST MAY BE OUT OF VIEW

The all-important Desktop Taskbar is always available, no matter what application or window you have open. Just move your mouse down towards the bottom of any maximized screen, and the Taskbar will appear!

If it is out of view, it means that you have checked the *Auto-hide the taskbar* checkbox in Taskbar properties. Find Taskbar properties by right-clicking on the Taskbar and then clicking *Taskbar Settings*. Turn off the *Automatically hide the taskbar in desktop mode*.

### Taskbar

Lock the taskbar

☒ On

Automatically hide the taskbar in desktop mode

☐ Off

Automatically hide the taskbar in tablet mode

☐ Off

Use small taskbar buttons

☐ Off

Use Peek to preview the desktop when you move your mouse to the Show desktop button at the end of the taskbar

☐ Off

Replace Command Prompt with Windows PowerShell in the menu when I right-click the start button or press Windows key+X

☐ Off

Show badges on taskbar buttons

☒ On

Taskbar location on screen

Bottom

Combine taskbar buttons

Always, hide labels