

There's a fast way to search for an app.

The main column of the Start menu (press Windows key to access) lists all the applications that are installed on the computer. A standard strategy for searching is to use the scrolling bar to move up and down the list. A faster way to search is to click on any one of the alphabet boxes to bring up the entire alphabet. If a letter is gray, no apps are housed under that letter. Click on the alpha block that houses your target app.