

WHEN TEXT IN EMAIL IS TOO SMALL TO READ

If you find that the text in an email message that you received is too small to comfortably read, select the **Forward** option in your email client and edit the font size or font style to suit your needs.

For printing, you can forward the email to yourself, so you can have a copy of the email in the larger and more readable font size. You don't even need to wait for your Internet service provider to send it back to you. Just visit your Sent folder, open the forwarded message, and print it.